

THE SCHORNE TEAM

**Annual Report and Financial Statements
of the Schorne Team Council
Year Ended 31 December 2009**

Lay Chair

Mrs Nina Newton

Bank

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Independent Examiner

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**THE SCHORNE TEAM COUNCIL:
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2009**

- organising Lent Walks which provide a opportunity for villagers across the Team to get to know one another, as did the inaugural Team Treasure Hunt;
- providing practical support for the establishment of the Churches Together in Hardwick and Weedon Local Ecumenical Partnership. The Inauguration Service was held in November;
- making representations to the Bishop of Oxford outlining concerns over the impact on the financial resources of rural parishes of continued high levels of parish share being requested by the Diocese. This was favourably received; and
- providing, when requested, financial advice to parishes including bringing to Treasurers attention the need to reconsider the method of paying for architect fees through the Deanery. There is also scope for parishes to be more forthcoming in discussing any financial issues they have.

As in previous years a large amount of time was spent discussing financial matters when there are more important issues concerning mission and evangelism to be considered.

FINANCIAL REVIEW

The financial statements are made up of two separate accounts - **General Expenses** and **Trainee Curate**. The General Expenses Account records funds received from parishes and the payment of clergy expenses and other Team expenses. The latter is a Restricted Fund to account solely for receipts (from parishes) and payments connected with the Council's contribution to the Diocese's costs of supplying housing to the trainee curate and any other related costs.

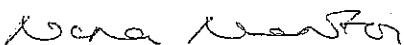
As planned, the sum obtained from parishes in 2009 to meet **General Expenses** remained unchanged in recognition of the financial pressure that parishes are facing. The deficit budgeted for on this account actually became a surplus due to the late submission of some clergy claims and some trainee curate expenses being met from the Trainee Curate Account as well. The small surplus on the **Trainee Curate Account** will cover 2010 costs prior to the departure of Paul Mansell. During the year, when it was evident that the sum required in 2010 was going to be less than previously anticipated, parishes were given a rebate on their planned payments.

The Council are mindful that their sole source of funds is from parishes, who themselves are under considerable financial pressure. Accordingly the Council continued to budget for a deficit in 2010 by maintaining the sum requested from parishes for general expenses at their current levels. A review will be undertaken towards the end of 2010 in respect of setting the 2011 budget.

RESERVES POLICY

The Council has a policy of maintaining a General Expenses reserve representing three months expenditure as the timing of receipts from parishes can be unpredictable. At the end of 2009 reserves considerably exceeded this level. However, with the prospect of clergy changes in 2010 and the need to consider possible funding for a youth worker or administrative support, the Council believe that the current level of reserves that is not excessive.

Approved on behalf of the Schorne Team Council



Nina Newton (Lay Chair)

27th January 2010

AIMS AND PURPOSES

The Schorne Team Council established by Order in Council, is a joint Parochial Church Council for all the Team's parishes and is empowered to exercise those powers of the individual PCCs as may be agreed. The Council's key role is arranging the deployment of clergy, administering their expenses, relieving parishes of some of their administrative burdens and discussing common issues. The Council plays a more active part in bringing parishes together and becoming a more effective voice at Deanery and Diocesan levels.

Membership

Membership consists of all the Team clergy as well as a representative elected by each of the constituent PCCs.

During the year the following served as members of the Schorne Team Council:

Chair: Rev'd David Meakin (Team Rector)

Lay Chair: Nina Newton

Vice Chair: David Morris - to 29 April; Robert Kemp from 2009 (*Granborough*)

Other Clergy:

Rev'd Andy Bell: Rev'd Philip Mears: Rev'd Liz Welters: Rev'd Paul Mansell;
Rev'd Janet Bayly.

Elected Members: Nick Primmer to 29 April, Martin Charlton- Bennett - from 29 April (*Dunton*); Jeremy Shields - to 29 April, Caroline Jenner - from 29 April (*Oving*); Robert Kemp to 29 April, David Morris - from 29 April (*Granborough*); George Morris (*Hoggeston*); John Peasgood (*Whitchurch*); Patrick Tooms (*Quainton*); Mandy Wilkinson (*North Marston*); Martin Wright (*Hardwick*); Pat Wright (*Waddesdon/Winchendon/Westcott*).

Treasurer: Jonathan Gibbs

Secretary: Caroline Campbell

Committees

The Council has a Working Party made up of members of the Council and the Treasurer with wide ranging brief to review all matters concerning its development. The Working Party meets before most Council meetings to bring matters forward.

ACHIEVEMENTS AND PERFORMANCE

In addition to holding its Annual Meeting, the Team Council met five times during the year with an average attendance of thirteen members (including clergy).

The emphasis during 2009 has been the continuing development of the Council as a body which actively encourages improved communication and a cooperative attitude between parishes, whilst also relieving them of some administrative burdens. During 2009 the Council has been involved with;

- the organising of Team Services (the Pentecost Service at Waddesdon was a particular success) and identifying the need to review the Service Rota. During the year the pattern of services in some parishes has been amended with the aim of encouraging attendance, whilst ensuring that each week, across the Team, there exists a variety of services to suit all tastes;
- the continued development of communications across the parishes, facilitated by the development of a website incorporating a diary of events. This continues to be a challenging task, not least in ensuring that parishes send a representative to all Team meetings;
- providing guidance and practical help to parishes to enable them to meet their statutory obligations in respect of Health and Safety and Child Protection;
- support for the trainee clergy within the Team;

INDEPENDENT EXAMINER'S REPORT TO THE SCHORNE TEAM COUNCIL

This report on the financial statements of the PCC for the year ended 31 December 2009, which are set out on pages 4 to 8, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s. 43 of the Charities Act 1993 (the Act).

Respective responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement the Regulations and section 43(2) of Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulations.

Basis of this Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 47(7)(b) and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

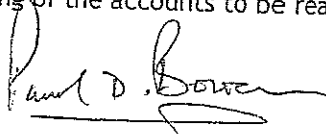
In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements;
- to keep accounting records in accordance with section 41 of the Act; and
 - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations

have not been met: or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr P Bowen



16th February 2010

**THE SCHORNE TEAM COUNCIL:
FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2009**

	GENERAL EXPENSES ACCOUNT				TRAINEE CURATE ACCOUNT RESTRICTED			
	2009		2008		2009		2008	
	£	£	£	£	£	£	£	
<i>Receipts</i>								
<u>Parish Receipts</u>								
Dunton	105		105		200		250	
Granborough	1,205		1,205		680		850	
Hardwick	1,695		1,695		1040		1,300	
Hoggeston	555		555		200		250	
North Marston	1,265		1,265		600		750	
Oving	850		1,150		200		250	
Quinton	3,000		3,000		1040		1,300	
Waddesdon	1,795		1,795		600		750	
Whitchurch	2,040		2,040		1060		1,300	
		12,510		12,810				
<u>Other Receipts</u>								
Interest		60		185		23		130
Treasure Hunt		80		0		0		0
Total Receipts		12,650		12,995		5,643		7,130
<i>Payments</i>								
<u>Clergy Expenses</u>								
Rev'd D Meakin	3,300		3,684		0		0	
Rev'd A Bell	2,410		1,960		0		0	
Rev'd E Welters	1,320		1,320		0		0	
Rev'd P Mears	840		1,009		0		0	
Rev'd S Dickinson	21		0		0		0	
Rev'd J Bayly	1,169		934		0		0	
Rev'd P Mansell	327		2,641		2,600		0	
		9,387		11,548			0	
<u>Other Expenses</u>								
Services/Print/Post	502		711		0		0	
Staff Training	306		492		0		0	
Computer Costs	688		450		0		0	
Child Protection	124		30		0		0	
Web Site	0		359		0		0	
Other Payments	320		0		0		0	
Payments to OXDBF	0		0		6,000		6,000	
		1,940		2,042				
Total Payments		11,327		13,590		8,600		6,000
Excess of Receipts over Payments		1,323		-595		-2957		1,130
Balance at 1 January 2009		5,695		6,290		4,198		3,068
Balance at 31 December 2009		7,018		5,695		1,241		4,198

The Notes on page 5 form part of these accounts.

**THE SCHORNE TEAM COUNCIL:
FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2009**

STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2009

	2009	2008
	£	£
Cash Funds		
Current Account	2,659	2,693
CBF	5,600	7,200
 Total cash	8,259	9,893
 Other Monetary Assets		
Sums owed by Parishes	300	0
Overpayments to Clergy	195	31
 Total Debtors	495	31
 Liabilities		
Sum owed to parishes (Restricted)	20	0
Sum due to Clergy for expenses	907	70
Other creditors	0	0
 Total Creditors	927	70

NOTES

- 1 The financial statements of the Team Council have been prepared in accordance with the Church Accounting Regulations 2006, on a Receipts and Payments basis.
- 2 General funds represent the funds of the Team Council that given by individual parishes within the Schorne Team for expenses directly related to the deployment / activities of the clergy. The accounts include monetary transactions, assets and liabilities for which STC can be held responsible.
- 3 The Trainee Curate Account is a Restricted Fund to be used solely for the purpose of reimbursing the Diocese for housing costs arising from the deployment of a trainee curate within Team.
- 4 All assets and liabilities at 31 December 2009 relate to the General Expenses Account.
- 5 They do not include the accounts of any other Church Groups that owe an affiliation to another body, nor those that are informal gatherings of church members. Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Approved on behalf of the Schorne Team Council.

Nina Newton

Nina Newton (Lay Chair)

27th January 2010