

THE SCHORNE TEAM COUNCIL

**Annual Report and Financial Statements
of the Schorne Team Council
Year Ended 31 December 2012**

Lay Chair

Robert Kemp

Bank

**Lloyds TSB
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Independent Examiner

**Mr P Bowen
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**THE SCHORNE TEAM COUNCIL:
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2012**

AIMS AND PURPOSES

The Schorne Team Council established by Order in Council, is a joint Parochial Church Council for all the Team's parishes and is empowered to exercise those powers of the individual PCCs as may be agreed. The Council's key role is arranging the deployment of clergy, administering their expenses, relieving parishes of some of their administrative burdens and discussing common issues. The Council plays a more active part in bringing parishes together and becoming a more effective voice at Deanery and Diocesan levels.

Membership

Membership consists of all the Team clergy as well as a representative elected by each of the nine constituent PCCs.

During the year the following served as members of the Schorne Team Council:

Chair: Rev'd David Meakin (Team Rector and Area Dean)

Lay Chair: Robert Kemp

Vice Chair: Patrick Tooms (*Quainton*)

Other Clergy:

Rev'd Philip Mears: Rev'd Mary Cruddas: Rev'd Janet Bayly: Rev J Gorringe

Elected Members: Fee Dee-Crowne (*Dunton*); Caroline Jenner (*Oving*); Trevor Guiver (*Granborough*); Stephen Giles (*Hoggeston*); John Peasgood (*Whitchurch*); David Heffer (*North Marston*); Rebecca Bush (*Hardwick*); Arthur Richards – from 9 May (*Waddesdon/Winchendon/Westcott*).

Treasurer: Jonathan Gibbs

Secretary: Caroline Campbell

Committees

The Council has a Working Party made up of members of the Council and the Treasurer with wide ranging brief to review all matters concerning its development. The Working Party may meet prior to Council meetings to bring matters forward.

ACHIEVEMENTS AND PERFORMANCE

In addition to holding its Annual Meeting, the Team Council met four times during the year with an average attendance of twelve members (including clergy).

The Council's Work

The past year has seen the continued development of the Council as a body which actively encourages improved communication and a cooperative attitude between parishes, whilst also relieving them of some administrative burdens. This has manifested itself in a number of ways:

- The Schorne Team Annual General Meeting was held at Quainton with David Jenkins giving a thought provoking talk on 'Inspiring Worship';
- The clergy initiated a review of service formats across the Team following concerns that in some instances there were differing interpretations;
- In addition to the existing Team Services (Fleet Marston and Whitchurch), a series of Team services were held throughout the Team on each of the *fifth* Sundays in the month. The Deanery Pentecost Service was again held at Waddesdon;
- David Meakin has played a leading role in creating a revised parish share system which would recognised the particular issues faced by rural parishes such as those in the Schorne Team. It is anticipated that any new system would be not operative until 2014/15;
- A very successful *Three Deaneries* tent was provided at the Bucks Show;

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- Regular reports were received concerning the activities of the Diocesan and Deanery Synods;
- Some Parishes consulted the Team Treasurer on financial matters; and
- The annual Lent Walks continue to provide an opportunity for parishioners from across the Team to get to know one another.

Team Reorganisation

The Team is now fully staffed, with Stephen Sidebotham continuing to provide much valued support.

The Diocesan Director of Ordinands has requested that the Team accept another Curate for training. Andrew Lightbown will be joining the Team in June 2013. This appointment will have no significant financial implications for the Team.

FINANCIAL REVIEW

As planned, the sum budgeted from parishes in 2012 to meet General Expenses remained largely unchanged, in recognition of the financial pressures that parishes are facing. At their 11 January 2012 meeting the Team Council agreed to waive Dunton's 2012 contribution. The final Team fund balance was £12,800 (2011: £11,200) against a budgeted closing balance £9,376 – despite no contribution having been received from Oving (£1,150).

There are two factors contributing to this underspend:

- Clergy expenses and related expenditure were less than budgeted for due to the evolving nature of the Team; and
- There has been a build-up funds in recent years due to a combination of reduced clergy numbers (the Team are now up to strength) and a recognition within the Team of the usefulness of administrative support though precise requirements have yet to be fully identified.

The Council are mindful that their sole source of funds is from parishes, who themselves are under considerable financial pressure.

Our thanks go to Granborough who contributed £500 towards the Council's own parish share apportionment as well as fully paying their own commitment. Note 5 to the financial statements explains the background to this.

RESERVES POLICY

The Council has a policy of maintaining a General Expenses reserve representing three months expenditure as the timing of receipts from parishes can be unpredictable. At the end of 2012 reserves were the equivalent to the Council's annual expenditure. This has arisen largely due to reduced clergy numbers over the past two years. However with a full complement of clergy now in place from 2012 the Team needs to develop certain initiatives for the benefit of individual parishes. The Council believe that the current high level of reserves is a short term phenomena that is not excessive.

Approved on behalf of the Schorne Team Council

Robert Kemp (Lay Chair)

2013

R.C. Kemp 16/1/13

This report on the financial statements of the PCC for the year ended 31 December 2011, which are set out on pages 4 to 5, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s. 43 of the Charities Act 1993 (the Act).

Respective responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement the Regulations and section 43(2) of Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulations.

Basis of this Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 47(7)(b) and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:


(1) which gives me reasonable cause to believe that in any material respect the requirements;

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations

have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr P Bowen



15 February 2013

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FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

		GENERAL EXPENSES ACCOUNT 2012			
		2012		2011	
		£	£	£	£
<i>Receipts</i>					
<u>Parish Receipts</u>					
Dunton		0		0	
Granborough		1,180		1,205	
Hardwick		1,695		1,695	
Hoggeston		555		555	
North Marston		1,265		1,266	
Oving		0		1,150	
Quainton		3,000		3,000	
Waddesdon		1,795		1,795	
Whitchurch		2,040		2,040	
			11,530	12,706	
<u>Other Receipts</u>					
Interest			42	29	
Other			510	993	
Total Receipts		12,082		13,728	
<i>Payments</i>					
<u>Clergy Expenses</u>					
Rev'd D Meakin		3,611		3,615	
Rev'd P Mears		840		840	
Rev'd M Cruddas		1,753		1,931	
Rev'd J Bayly		1,326		1,454	
Rev'd J Gorringe		1,697		0	
			9,227	7,840	
<u>Other Expenses</u>					
Services/Print/Post		307		251	
Staff Training		235		15	
Computer Costs		0		190	
Appointment Expenses		0		1,936	
Child Protection		52		7	
Web Site		96		57	
Parish Share		500		0	
			1,190	2,456	
Total Payments		10,417		10,296	
Excess of Receipts over Payments			1,665	3,432	
Balance at 1 January 2012			11,177	7,745	
Balance at 31 December 2012		12,842		11,177	

The Notes on page 5 form part of these accounts.

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STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2012

	2012	2011
	£	£
Cash Funds		
NWB Current Account	1,442	7,077
CBF	11,400	4,100
Total cash	12,842	11,177
Other Monetary Assets		
Owed by Parishes	1,150	0
Overpayments to Clergy	5	0
HMRC Gift Aid Reclaim	112	112
Total Debtors	1,267	112
Liabilities		
Sum due to Clergy for expenses	0	53
Total Creditors	0	53

NOTES

- 1 The financial statements of the Schorne Team Council have been prepared in accordance with the Church Accounting Regulations 2006, on a Receipts and Payments basis.
- 2 General funds represent the funds of the Team Council that given by individual parishes within the Schorne Team for expenses directly related to the deployment / activities of the clergy and any other purposes that the Council may approve. There are no restricted funds. The accounts include monetary transactions, assets and liabilities for which STC can be held responsible.
- 3 All assets and liabilities at 31 December 2012 relate to unrestricted funds.
- 4 The financial statements do not include the accounts of any other Church Groups that owe an affiliation to another body, nor those that are informal gatherings of church members. Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.
- 5 To enable individual parishes to have realistic parish shares, the Council took responsibility for £7,119 of the Parish Share assigned to the Schorne Team. In common with the practice of individual parishes, any unpaid Parish Share is not treated as a liability at the year-end - there being no recognised legal liability. The Council paid £500 of this sum in 2012.

Approved on behalf of the Schorne Team Council.

Robert Kemp (Lay Chair)

2013

R.C. Kemp 16/1/2013